

## Website – Privacy Notice

*Last Updated On: January 2024*

Thank you for visiting [www.drreddys.com](http://www.drreddys.com) by Dr. Reddy's Laboratories Ltd.

This notice generally describes the way in which Dr. Reddy's, its subsidiaries, and affiliates (collectively read as "Dr. Reddy's"/"we"/"us"/"our") process any personal information about you, that you have made available to us through your interactions with our website. The privacy notice also establishes how you can exercise your right to privacy and the reasonable safeguards Dr. Reddy's takes to protect your personal information.

Dr. Reddy's is responsible for the processing of your personal information as it decides why and how it is processed, thereby acting as the "Data Controller" or "Data Fiduciary" of such personal information as recognized under applicable Data Privacy laws.

If you access any third-party platform from our website, your personal information will be treated in accordance with the privacy notice of that platform. Dr. Reddy's will not be responsible for any processing activities undertaken by platforms owned by third parties.

To know more about our presence and practices in other countries, please visit our country-specific websites.

We encourage all individuals interacting with this website to read this Privacy Notice since it sets out how and in which context, we are processing your personal information and explains your rights in respect to processing such information. If you have any questions in relation to the processing of your personal information or this notice, please reach out to us through the [Contact Us](#) page.

### **What personal information do we collect through this website?**

Personal Information is any information that identifies you directly or when combined with other information. This website is intended for you to understand Dr. Reddy's business, our products, explore career opportunities and to contact us when needed.

Depending on your interaction with this website, we may collect and process the following information about you. Unless we separately request you to provide us with additional personal information, please do not share personal information that is not required for us to communicate with you:

- **Generic identification and contact information:** for raising enquiries using our contact form, you will provide us with personal information such as your name, email address, phone number, physical address, current city, or country and your message. You may also contact us via email and/or phone numbers we have provided on our website for relevant purposes. By contacting us through these channels, you will provide us with personal information that is necessary for us to get in touch with you and answer your requests.
- **Electronic identifiers:** Our website may use cookies or similar technologies. To the extent that your local laws consider the information collected by cookies and other technologies as personal information, we will treat that information to the standards set out in this privacy notice. Please visit our [Cookie Policy](#) to understand what cookie information our websites collect and how we process such personal information.
- **Adverse Event reporting and monitoring:** Based on our legal obligations, we may process your personal information including health information when you report any adverse event related to our products using the contact information provided on our website. For more information on how we process such information, please refer to our Global Pharmacovigilance Privacy Notice.
- **Occupational information:** if you are a Healthcare professional, we may additionally request information which is required to confirm your professional status such as your professional registration Id/ license number.

- **Job-related information:** If you are interested in exploring work opportunities with us, you may also voluntarily share your CV/Resume and information included within such as your name and contact information, employment and education history, professional qualifications, skills, certifications, references, and their contact information.
- **Investors and Shareholder details:** Any information that you share while reaching out to us using the contact information provided on our website or the Shareholder information contact form which includes, your first and last name, mobile number, email address, office or residential address and other identifiers such as PAN number, Client ID/Folio Number.

### For what purposes do we use your personal information?

We use your personal information collect through our website, for the following purposes:

- To get in touch with you and answer your queries.
- To redirect you to our job portal where you can apply for work opportunities with us.
- To monitor the safety of medicinal products and medical devices, which includes detecting, assessing, and preventing adverse events and reporting to health authorities and for any other purposes imposed by law and authorities.
- To help improve the contents of the site and to compile aggregate statistics about people using our site for our internal usage statistics and market research purposes.
- To carry out tasks in relation to our legal and regulatory obligations, including inspections, audit and reporting (such as income tax, audits, litigation, misconduct or fraud, misuse of our website, inspections by regulatory authorities).
- To comply with any applicable law, regulatory direction, or court orders/subpoenas. This will also include processing undertaken as part of any criminal or legal proceedings in any country. We may also transfer your Personal Information outside the Country that you're access our website from, if we are legally obligated to do so.
- To confirm your Health Care Professional status, in countries where it is required, before allowing you to access product related information. We will also use your personal information to allow you to register and manage accounts you create on our websites.
- To fulfill other business purposes like audit monitoring, fraud and product misuse prevention, and to improve our products and services.

### Legal Basis for processing your Personal Information

Before processing your personal information, we ask for your consent. Where your consent is not needed, we may rely on any or a combination of the following legal basis to process your personal information:

- the processing is necessary to take steps before entering into a contract or to perform our contractual obligations towards you,
- the processing is necessary to comply with our legal or regulatory obligations,
- the processing is necessary for our legitimate interest and does not unduly affect your interests or fundamental rights and freedoms. When processing your personal information on this basis, we strive to maintain a balance between our legitimate interests and your privacy. Examples of data processing performed based on our legitimate interests include:
  - Planning and improving our products and business,
  - Responding to your queries and handling your requests,
  - Managing our systems and networks,
  - Protecting our rights and safety and/or that of our affiliates,
  - Verifying your identity as a Health Care Professional
  - Contacting you in case of misuse or fraudulent behavior on our website.
- the processing is necessary to protect yours or others vital interests.
- the processing is necessary for reasons of substantial public interest, based on the applicable laws.

### **With whom do we share your personal information?**

Please be assured that we share your personal information only on a need-to-know basis, in a manner that ensures its protection, or to the extent it is necessary to comply with applicable regulations. Any personal information collected through this website may be shared with or accessed by:

- Subsidiaries and affiliates of Dr. Reddy's in other countries for maintaining our databases or to efficiently deliver our services.
- IT system service providers that we have engaged to help us maintain the website and any associated services, such as adverse event reporting.
- Third-party analytics tools such as Google Analytics for enabling the functionality of the website and providing you with a better experience.
- Our employment and recruitment agencies and consultants when you share your CV/resume with us.
- Any professional consultants, such legal and financial advisors and auditors.
- Any law enforcement agency, regulator, or court, if required to comply with the applicable law(s).

We do not sell your personal information collected through this website with any third parties.

### **How do we process personal information of minors?**

Dr. Reddy's does not provide services that are directed at children. Through this website, we do not request or knowingly collect or process any personal information of individuals under the age of majority in any country. If you have shared the personal information of anyone who will be considered a minor in your country, please reach out to us with a request for deletion through the [Contact Us](#) page. We will immediately remove this personal information from our databases.

### **How do we protect your personal information?**

We have implemented the appropriate technical and organizational measures to ensure your personal information remains protected. These measures have been designed to provide an adequate level of security, maintain confidentiality, and prevent unauthorized access to your personal information.

The measures we implement meet industry standards and ensure that they protect your personal information in an appropriate manner that is required depending on the nature of the personal information.

### **How long will we retain your personal information?**

We will only retain your personal information for as long as necessary to fulfil the purpose for which it was collected, to comply with legal or regulatory requirements or until we have received a request from you to delete such information.

### **How can you exercise your privacy rights?**

We take reasonable measures to process your personal information in a lawful manner. You have the following rights regarding your personal information, which you can exercise under the conditions and within the limits set forth in the applicable law:

- the right to be informed about what personal information we have about you and how we process it,
- the right to access and obtain a copy of your personal information as processed by us,
- right to correct or update your personal information if you believe that any information relating to you is incorrect, obsolete, or incomplete,
- the right to request the erasure of your personal information,
- the right to withdraw your consent at any time, without affecting the lawfulness of the processing before such withdrawal,

- the right to object, in whole or in part, to the processing of your personal information. With certain exceptions, this includes the right to object to direct marketing and the right to object to your personal information being used for research,
- the right to request its portability, i.e., that the personal information you have provided to us be returned to you or transferred to the person of your choice, in a structured, commonly used and machine-readable format without hindrance from us and subject to your confidentiality obligations,
- the right to object to automated decision-making including profiling, i.e., you can request a human intervention in any automated decision-making process related to processing of your data and where such processing is not based on your consent, authorised by law or necessary for the performance of a contract. However, we don't currently make decisions solely using automated processes.
- the right to grievance redressal for any grievances you may have concerning the manner in which your personal information is processed.
- the right to nominate another individual to exercise your privacy rights on your behalf in case of your death or inability to do so.

If you want to exercise the above rights or have any questions related to processing of your personal information, you may send an email to our Data Privacy Officer at [dataprivacy@drreddys.com](mailto:dataprivacy@drreddys.com).

In case you are not satisfied with how we process your personal information, you can address your concern to our Data Privacy Officer using the email Id, and your concern will be investigated further.

If you still do not receive a resolution for your grievance, you also have the right to file a complaint with the competent data protection authorities, in addition to your rights above.

**How will you be informed of any updates to the Privacy Notice?**

We may change or update this Privacy Notice from time to time, which will be indicated by the 'Last Revision date' mentioned above. Please keep checking this notice occasionally so that you are aware of any changes. If you have any additional questions, please reach out to us through the [Contact Us](#) page.